

Regulatory Analysis Form

(Completed by Promulgating Agency)



IRRC

Independent Regulatory Review Commission

SECTION I: PROFILE

(1) Agency:

Pennsylvania Gaming Control Board

(2) Agency Number:

Identification Number: 125-137

IRRC Number: 2884

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(3) Short Title:

Table Game Equipment

(4) PA Code Cite:

58 Pa.Code Chapter 603a

(5) Agency Contacts (List Telephone Number, Address, Fax Number and Email Address):

Primary Contact:

Susan A. Yocum
Assistant Chief Counsel
Pennsylvania Gaming Control Board
P.O. Box 69060
Harrisburg, PA 17101-8323
Phone: (717) 265-8356/ Fax: (717) 703-2988
Email: syocum@state.pa.us

Secondary Contact:

None

(6) Primary Contact for Public Comments (List Telephone Number, Address, Fax Number and Email Address) – Complete if different from #5:

(All Comments will appear on IRRC'S website)

(7) Type of Rulemaking (check applicable box):

Proposed Regulation

Final Regulation

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- Final Omitted Regulation
- Emergency Certification Regulation;
 - Certification by the Governor
 - Certification by the Attorney General

(8) Briefly explain the regulation in clear and nontechnical language. (100 words or less)

This proposed rulemaking sets forth the minimum design standards for all gaming chips, plaques, dice, cards, shufflers, Pai Gow tiles and Sic Bo shakers and addresses the requirements on the receipt, storage, distribution, inventory and destruction of the equipment.

(9) Include a schedule for review of the regulation including:

- | | |
|---|------------------------------------|
| A. The date by which the agency must receive public comments: | <u>30 days after publication</u> |
| B. The date or dates on which public meetings or hearings will be held: | <u>N/A</u> |
| C. The expected date of promulgation of the proposed regulation as a final-form regulation: | <u>2nd Quarter 2011</u> |
| D. The expected effective date of the final-form regulation: | <u>Upon final publication</u> |
| E. The date by which compliance with the final-form regulation will be required: | <u>Upon final publication</u> |
| F. The date by which required permits, licenses or other approvals must be obtained: | <u>N/A</u> |

(10) Provide the schedule for continual review of the regulation.

No formal review schedule has been established. Instead, the Board is constantly reviewing its regulations and proposing amendments as the need arises.

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SECTION II: STATEMENT OF NEED

(11) State the statutory authority for the regulation. Include specific statutory citation.

§ 1202(b)(30) (relating to general and specific powers) and the specific authority in 4 Pa.C.S. §§ 1302A(1), (5) (relating to regulatory authority).

(12) Is the regulation mandated by any federal or state law or court order, or federal regulation? Are there any relevant state or federal court decisions? If yes, cite the specific law, case or regulation as well as, any deadlines for action.

There are no other applicable federal or state statutes, regulations or court decisions that mandate adoption of these changes contained in this rulemaking.

(13) State why the regulation is needed. Explain the compelling public interest that justifies the regulation. Describe who will benefit from the regulation. Quantify the benefits as completely as possible and approximate the number of people who will benefit.

Pursuant to the Act, the Board was tasked with establishing standards for table game equipment. The regulation of table game equipment is vital to ensure the integrity of gaming. With this regulation, slot machine licensees that have obtained a certificate to operate table games, as well as manufacturers and suppliers that provide table game equipment, will have a clear understanding of the minimum design standards and the storage, receipt and inventory requirements for table game equipment applicable to all operators.

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(14) If scientific data, studies, references are used to justify this regulation, please submit material with the regulatory package. Please provide full citation and/or links to internet source.

There are no studies or research upon which this rulemaking is based.

(15) Describe who and how many will be adversely affected by the regulation. How are they affected?

The Board does not anticipate that anyone will be adversely affected by this regulation.

(16) List the persons, groups or entities that will be required to comply with the regulation. Approximate the number of people who will be required to comply.

Slot machine licensees that have elected to obtain a certificate to operate table games at their licensed facilities will be required to comply with this regulation.

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SECTION III: COST AND IMPACT ANALYSIS

(17) Provide a specific estimate of the costs and/or savings to the **regulated community** associated with compliance, including any legal, accounting or consulting procedures which may be required. Explain how the dollar estimates were derived.

There were significant costs to the regulated community associated with the acquisition of table game equipment; however, the exact costs varied from facility to facility depending on the type and quantity of table game equipment purchased. Because the design standards contained in this rulemaking are similar to those in other gaming jurisdictions, the Board does not anticipate that certificate holders will experience any unusual costs associated with purchasing the equipment.

Manufacturers of table game equipment will experience a significant licensing cost of \$50,000 for the first year and \$30,000 for the first annual renewal which could impact the price of products manufacturers provide to operators in the Commonwealth. These fees, however, were established in the Gaming Act and not set by regulation.

The costs associated with the acquisition of table game equipment are anticipated to be recovered with revenue generated from table game play.

(18) Provide a specific estimate of the costs and/or savings to **local governments** associated with compliance, including any legal, accounting or consulting procedures which may be required. Explain how the dollar estimates were derived.

It is not anticipated that this specific regulation will require expenditures or provide savings to local governments; however, with the passage of table game legislation, local governments will receive a local share assessment of 2% if a certificate holder's daily gross table game revenue.

(19) Provide a specific estimate of the costs and/or savings to **state government** associated with the implementation of the regulation, including any legal, accounting, or consulting procedures which may be required. Explain how the dollar estimates were derived.

It is not anticipated that this regulation will require expenditures or provide savings to the state government; however, with the passage of table games, state government will receive 14% if a certificate holder's daily gross table game revenue for two years following the commencement of table game operations at a licensed facility. After the first two years, the state will receive 12% of a certificate holder's daily gross table game revenue.

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(20) In the table below, provide an estimate of the fiscal savings and costs associated with implementation and compliance for the regulated community, local government, and state government for the current year and five subsequent years.

	Current FY Year	FY +1 Year	FY +2 Year	FY +3 Year	FY +4 Year	FY +5 Year
SAVINGS:	\$	\$	\$	\$	\$	\$
Regulated Community	N/A	N/A	N/A	N/A	N/A	N/A
Local Government	N/A	N/A	N/A	N/A	N/A	N/A
State Government	N/A	N/A	N/A	N/A	N/A	N/A
Total Savings	N/A	N/A	N/A	N/A	N/A	N/A
COSTS:						
Regulated Community	N/A	N/A	N/A	N/A	N/A	N/A
Local Government	N/A	N/A	N/A	N/A	N/A	N/A
State Government	N/A	N/A	N/A	N/A	N/A	N/A
Total Costs						
REVENUE LOSSES:						
Regulated Community	N/A	N/A	N/A	N/A	N/A	N/A
Local Government	N/A	N/A	N/A	N/A	N/A	N/A
State Government	N/A	N/A	N/A	N/A	N/A	N/A
Total Revenue Losses	N/A	N/A	N/A	N/A	N/A	N/A

(20a) Provide the past three year expenditure history for programs affected by the regulation.

Program	FY -3	FY -2	FY -1	Current FY
PGCB Budget for Table Games	N/A	N/A	\$1,100,000	\$2,700,000

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(21) Explain how the benefits of the regulation outweigh any cost and adverse effects.

The costs related to the acquisition of table game equipment are significant for the operators; however, the regulations are necessary to ensure the integrity of gaming and the protection of the public. Because the design standards contained in this rulemaking are similar to those in other gaming jurisdictions, the Board does not anticipate that certificate holders will experience any unusual costs associated with purchasing the equipment.

(22) Describe the communications with and input from the public and any advisory council/group in the development and drafting of the regulation. List the specific persons and/or groups who were involved.

When the temporary regulations were promulgated, the Board provided for a 30 day public comment period whereby the industry was invited to provide suggestions for revision to the temporary regulation. Several of the suggestions received were incorporated into subsequent revisions to the temporary regulation while others were incorporated into this proposed rulemaking.

(23) Include a description of any alternative regulatory provisions which have been considered and rejected and a statement that the least burdensome acceptable alternative has been selected.

No other regulatory schemes were considered.

(24) Are there any provisions that are more stringent than federal standards? If yes, identify the specific provisions and the compelling Pennsylvania interest that demands stronger regulations.

There are no corresponding Federal requirements.

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(25) How does this regulation compare with those of other states? How will this affect Pennsylvania's ability to compete with other states?

The design standards and inventory control and accounting requirements in this rulemaking are consistent with the requirements in other gaming jurisdictions and should therefore not affect Pennsylvania's ability to compete with other states.

(26) Will the regulation affect any other regulations of the promulgating agency or other state agencies? If yes, explain and provide specific citations.

Upon publication as a final-form rulemaking, this regulation will supersede the temporary regulation on table game equipment found in 58 Pa.Code §§ 523.1 – 523.18.

(27) Submit a statement of legal, accounting or consulting procedures and additional reporting, recordkeeping or other paperwork, including copies of forms or reports, which will be required for implementation of the regulation and an explanation of measures which have been taken to minimize these requirements.

While there are reporting, recordkeeping and other paperwork and procedure requirements associated with this regulation, the certificate holders have discretion as to the types of forms and processes to utilize, provided they are consistent with this regulation. The forms the certificate holders chose to use were submitted to the Gaming Board as part of the certificate holder's internal controls and were approved for use prior beginning live table game play at the licensed facilities.

(28) Please list any special provisions which have been developed to meet the particular needs of affected groups or persons including, but not limited to, minorities, elderly, small businesses, and farmers.

No special provisions have been added.

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Copy below is hereby approved as to form and legality.
Attorney General

By: *Amy M. Elliott*
(Deputy Attorney General)
DEC 16 2010
DATE OF APPROVAL

Check if applicable
Copy not approved. Objections attached.

Copy below is hereby certified to be true and correct
copy of a document issued, prescribed or promulgated
by:

Pennsylvania Gaming
Control Board

FISCAL NOTE NO.: 125-137

DATE OF ADOPTION: 11/18/10

BY: *Gregory C. Felt*
Gregory C. Felt, CHAIRMAN

Copy below is hereby approved as to form and legality
Executive or Independent Agencies

BY: *R. Douglas Sherman*
R. Douglas Sherman, Chief Counsel
11/18/10
DATE OF APPROVAL

(Deputy General Counsel)
(Chief Counsel - Independent Agency)
(Strike inapplicable title)

Check if applicable. No Attorney General Approval or
objection within 30 days after submission.

PROPOSED RULEMAKING
COMMONWEALTH OF PENNSYLVANIA

58 PA. CODE
SUBPART K - Table Game Equipment
CHAPTER 603a

PROPOSED RULEMAKING

PENNSYLVANIA GAMING CONTROL BOARD

58 PA.CODE CHS. 603a

Table Game Equipment

The Pennsylvania Gaming Control Board (Board), under the general authority in 4 Pa.C.S. § 1202(b)(30) (relating to general and specific powers) and the specific authority in 4 Pa.C.S. §§ 1302A(1), (5), (relating to regulatory authority), proposes to add Chapter 603a to read as set forth in Annex A.

Purpose of the Proposed Rulemaking

Under 4 Pa.C.S. § 1303A (relating to temporary regulations), the Board initially adopted a temporary regulation in Chapter 523 at 40 Pa.B 2088 (April 24, 2010), 40 Pa.B 3109 (June 12, 2010), 40 Pa.B 3827 (July 10, 2010) and 40 Pa.B. 6095 (October 23, 2010).

The Board is proposing to replace the temporary regulation with the permanent regulation in this proposed rulemaking.

Explanation of Chapter 603a.

Chapter 603a (relating to Table Game Equipment) contains standards and procedures related to the equipment necessary to conduct table games at a licensed facility. Section 603a.1 adds definitions for a number of terms used in this chapter.

Section 603a.2 (relating to Gaming chips; physical characteristics applicable to all gaming chips, issuance and use, promotional nongaming chips) sets forth the general design requirements for all gaming chips and the process for the review and approval of the designs by the Bureau of Gaming Operations.

Sections 603a.3 (relating to Value chips; denominations and physical characteristics), 603a.4 (relating to Roulette chips; physical characteristics), 603a.6 (relating to Tournament chips) and 603a.7 (relating

to Poker rake chips) establish the detailed specifications for each type of chip utilized in gaming.

Sections 603a.5 (relating to Roulette chips; permitted uses, inventory and impressment) and 603a.8 (relating to additional sets of gaming chips) address the use of Roulette chips, the related inventory requirements and the requirements for back-up sets of Value and Roulette chips.

Section 603a.9 (relating to Plaques; issuance and use, denominations and physical characteristics) contains the requirements for the design and use of plaques.

Sections 603a.10 (relating to exchange and redemption of gaming chips and plaques) and 603a.11 (relating to receipt of gaming chips or plaques from a manufacturer or supplier; inventory, security, storage and destruction of chips and plaques) specify the procedures for the redemption of chips and plaques as well as the requirements for the receipt, storage, distribution, inventory and destruction of chips and plaques.

Sections 603a.12 (relating to dice, physical characteristics), 603a.13 (relating to dice; receipt, storage, inspection and removal from use), 603a.15 (relating to cards; physical characteristics), 603a.16 (relating to cards; storage, inspection and removal from use) and 603a.18 (relating to Pai Gow tiles; receipt, storage, inspection and removal from use) set forth the requirements for the physical characteristics, storage, inspection and removal from use of dice, cards and Pai Gow tiles.

Sections 603a.14 (relating to Sic Bo shaker security procedures) and 603a.17 (relating to dealing shoes; automated card shuffling devices) establish the minimum requirements for Sic Bo dice shakers, card dealing shoes and automated card shufflers.

Affected Parties

Slot machine licensees that elected to become certificate holders were required to purchase equipment which complied with the standards contained in this rulemaking. Manufacturers of these items had to meet the specifications set forth in this rulemaking for products offered for sale in this Commonwealth.

The Board experienced increased regulatory demands associated with the testing, review and approval of the equipment covered by this rulemaking.

Fiscal Impact

Commonwealth. The Board experienced increased costs related to the testing, review and approval of the equipment covered by this rulemaking and the review of the internal controls governing the storage and use of this equipment. However, the increased costs did not exceed the additional supplemental funding of approximately \$2.1 million provided to the Board under Act 1.

Political Subdivisions. This proposed rulemaking will have no fiscal impact on political subdivisions of the Commonwealth. Most municipalities and counties will benefit from the local share funding mandated by Act 1.

Private Sector. This rulemaking resulted in additional costs for slot machine licensees that elected to become certificate holders and operate table games. Prior to commencing table game operations, certificate holders were required to purchase equipment which met the standards contained in this rulemaking. While the costs were significant, they are expected to be offset by the revenues generated from the operation of table games at the licensed facilities.

General Public. This proposed rulemaking will have no fiscal impact on the general public.

Paperwork Requirements

This rulemaking required certificate holders to develop internal controls and inventory systems governing the use of table game equipment.

Effective Date

The proposed rulemaking will become effective upon final-form publication in the *Pennsylvania Bulletin*.

Public Comments

Interested persons are invited to submit written comments, suggestions or objections regarding the proposed

rulemaking, within 30 days after the date of publication in the *Pennsylvania Bulletin* to Susan A. Yocum, Assistant Chief Counsel, Pennsylvania Gaming Control Board, P.O. Box 69060, Harrisburg, PA 17106-9060, Attention; Public Comment on Table Game Equipment, Regulation # 125-137.

Contact Person

The contact person for questions about this proposed rulemaking is Susan Yocum, Assistant Chief Counsel, at (717) 265-8356.

Regulatory Review

In accordance with section 5(a) and (f) of the Regulatory Review Act (71 P. S. §§ 745.1--745.15), on December 21, 2010, the Board submitted a copy of this proposed rulemaking and a copy of the Regulatory Analysis Form, to the Legislative Reference Bureau for publication of notice of proposed rulemaking in the *Pennsylvania Bulletin*, and to the Independent Regulatory Review Commission (IRRC). In accordance with section 5(f) of the act (71 P. S. § 745.5(f)), the Board will submit the proposed rulemaking and the required material to the Chairpersons of the House Gaming Oversight Committee and the Senate Community, Economic and Recreational Development Committee no later than the second Monday after the date by which both committee designations have been published in the *Pennsylvania Bulletin*. A copy of this material is available to the public upon request and is available on the Board's website at www.pgcb.state.pa.us.

Under section 5(g) of the Regulatory Review Act, IRRC may convey any comments, recommendations or objections to the proposed rulemaking within 30 days of the close of the public comment period. The comments, recommendations or objections must specify the regulatory review criteria which have not been met. The Regulatory Review Act specifies detailed procedures for review, prior to final publication of the rulemaking, by the Board, the General Assembly and the Governor of comments, recommendations or objections raised.

GREGORY C. FAJT,
Chairperson

Annex A

Title 58. RECREATION

PART VII. GAMING CONTROL BOARD

Subpart K. TABLE GAMES

CHAPTER 603a. TABLE GAME EQUIPMENT

§ 603a.1. Definitions.

The following words and terms, when used in this chapter, have the following meanings, unless the context clearly indicates otherwise:

Chip runner - An employee of a certificate holder whose job duties include transporting cash to the Poker room cage or the Poker cashier window at the main cage for dealers or patrons of the Poker room to be exchanged for value chips.

Edge - The surface of a gaming chip across which its thickness can be measured in a perpendicular line from one face to the other.

Edge spot - An identifying characteristic used on the edge of each value chip issued by a certificate holder.

Face - Each of the two surfaces of a gaming chip across which the diameter of the gaming chip can be measured.

Gaming chip - A Roulette chip, Poker rake chip, tournament chip or value chip.

Roulette chip - A nonvalue chip which does not contain a denomination on either face which is used for wagering at the game of Roulette.

Poker rake chip - A chip used by dealers to facilitate the collection of the rake in the Poker room.

Primary color - The predominant color used on a value chip.

RFID chip - A value or Roulette chip which contains a radio-frequency identification tag which can be used to determine the authenticity of the chip.

Secondary color - Any color on the face or edge of the value chip that is used as a contrast to the value chip's primary color.

Tournament chip - A chip used for wagering in a table game tournament or Poker tournament.

Value chip - A chip that contains a denomination on each face.

§ 603a.2. Gaming chips; physical characteristics applicable to all gaming chips, issuance and use, promotional nongaming chips.

(a) Each gaming chip issued by a certificate holder must be in the form of a disk.

(b) A gaming chip may not be issued by a certificate holder or utilized in a licensed facility until:

(1) The design specifications of the proposed gaming chip are submitted to and approved by the Bureau of Gaming

Operations. The design specifications submitted to the Bureau of Gaming Operations must include a detailed schematic depicting the actual size and, as appropriate, location of the following:

(i) Each face, including any indentations or impressions.

(ii) The edge.

(iii) Any colors, words, designs, graphics or security measures contained on the gaming chip.

(2) A sample of each gaming chip, manufactured in accordance with its approved design specifications, made available to the Bureau of Gaming Operations for its inspection and approval at the certificate holder's licensed facility.

(c) Each gaming chip issued by a certificate holder shall be designed and manufactured with sufficient graphics or other security measures, including, at a minimum, those items specifically required to appear on the face or edge of a value chip under this section and § 603a.3 (relating to value chips; denominations and physical characteristics), to prevent, to the greatest extent possible, the counterfeiting of the gaming chip.

(d) A certificate holder may not issue, use or allow a patron to use in its licensed facility any gaming chip that it knows, or reasonably should know, is materially different from the sample of that gaming chip approved by the Bureau of Gaming Operations under this section.

(e) A certificate holder or other person licensed by the Board may not manufacture for, sell to, distribute to or use in any licensed facility outside of this Commonwealth, any gaming chips having the same edge spot or design specifications as those approved for use in a licensed facility in this Commonwealth.

(f) A certificate holder may issue promotional nongaming chips that are prohibited from use in gaming in any licensed facility. The physical characteristics of promotional nongaming chips must be sufficiently distinguishable from approved gaming chips issued by any certificate holder in this Commonwealth so as to reasonably ensure that the promotional gaming chips will not be confused with approved gaming chips. At a minimum, promotional nongaming chips must:

(1) Be unique in terms of size or color.

(2) Have no edge designs.

(3) Bear the name of the certificate holder issuing the promotional nongaming chips and language on both faces stating that the promotional nongaming chips have no redeemable value.

§ 603a.3. Value chips; denominations and physical characteristics.

(a) Certificate holders may issue and use value chips in denominations of \$1, \$2, \$2.50, \$5, \$20, \$25, \$100, \$500, \$1,000

and \$5,000 and other denominations approved by the Bureau of Gaming Operations.

(b) The primary color used for each denomination of value chip must be in accordance with the colors specified in subsection (c). A primary color may not be used as a secondary color on a value chip of another denomination if its use on the edge is reasonably likely to cause confusion as to the chip's denomination when the edge alone is visible.

(c) Each gaming chip manufacturer shall submit sample color disks to the Bureau of Gaming Operations that identify all primary and secondary colors to be used for the manufacture of value chips for certificate holders in this Commonwealth. Once a gaming chip manufacturer has received approval for a primary or secondary color, those colors shall be consistently manufactured in accordance with the approved samples. In order for a primary color to be approved for use, it must visually appear, when viewed either in daylight or under incandescent light, to comply with the colors set forth below:

- (1) \$1 - White.
- (2) \$2 - Blue.
- (3) \$2.50 - Pink.
- (4) \$5 - Red.
- (5) \$20 - Yellow.
- (6) \$25 - Green.

- (7) \$100 - Black.
- (8) \$500 - Purple.
- (9) \$1000 - Fire Orange.
- (10) \$5000 - Gray.

(d) Each value chip issued by a certificate holder must contain identifying characteristics that may appear in any location at least once on each face of the value chip and are applied in a manner which ensures that each identifying characteristic is clearly visible and remains a permanent part of the value chip. These characteristics must be visible to surveillance employees using the licensed facility's surveillance system and, at a minimum, include:

(1) The denomination of the value chip, expressed in numbers.

(2) The name, logo, or other approved identification of the certificate holder issuing the value chip.

(3) The letters "PA" and the name of the city in which the licensed facility is located.

(e) In addition to the characteristics specified in subsection (d), each value chip in a denomination of \$25 or more must contain a design or other identifying characteristic that is unique to the gaming chip manufacturer. Upon approval of a particular design or characteristic by the Bureau of Gaming Operations, the gaming chip manufacturer shall thereafter have

the exclusive right to use that design or characteristic on any denomination of value chip. The approved unique design or characteristic may be used on all value chips manufactured for use in this Commonwealth and may be changed only upon a showing by the gaming chip manufacturer that, despite the change, each value chip of \$25 or more is nonetheless readily identifiable as having been produced by that manufacturer.

(f) Each value chip issued by a certificate holder must contain an edge spot that:

(1) Is applied in a manner that ensures that the edge spot:

(i) Is clearly visible on the edge and on each face of the value chip.

(ii) Remains a permanent part of the value chip.

(2) Is created using both:

(i) The primary color of the chip.

(ii) One or more secondary colors.

(3) Includes a design, pattern or other feature that an individual with adequate training could readily use to identify, when viewed through the surveillance system of the certificate holder, the denomination of the particular value chip when placed in a stack of gaming chips, in the table inventory or in any other location when only the edge of the value chip is visible; provided, however, that the design,

pattern or feature created by the primary and secondary colors required by paragraph (2) is sufficient by itself to satisfy the requirements of this paragraph.

(g) When determining the secondary colors to be used to make the edge spot on a particular denomination of value chip, a certificate holder shall use only those secondary colors that are reasonably likely to differentiate the certificate holder's value chip from the same denomination of value chip issued by any other certificate holder.

(h) If an approved value chip uses a single secondary color, no other certificate holder may use a similar secondary color as the sole secondary color on the same denomination of value chip unless it is used in a different pattern or design approved by the Bureau of Gaming Operations under subsection (f)(3).

(i) If an approved value chip uses a combination of two or more secondary colors, no other certificate holder may use that identical combination of secondary colors on the same denomination of value chip unless it is used in a different pattern or design approved by the Bureau of Gaming Operations under subsection (f)(3).

(j) Any value chip issued by a certificate holder in the denomination of:

(1) Less than \$500 must have a uniform diameter of one and 9/16ths inches.

(2) \$500 must have a uniform diameter of one and 9/16ths inches or one and 11/16ths inches.

(3) \$1,000 or more must have a uniform diameter of one and 11/16ths inches.

(k) Each value chip with a denomination below \$25 must contain at least one anti-counterfeiting measure and each value chip with a denomination of \$25 or more must contain at least three anti-counterfeiting measures in addition to those items specifically required to appear on the face or edge of a value chip by this section.

§ 603a.4. Roulette chips; physical characteristics.

(a) Each Roulette chip utilized in a licensed facility shall be issued solely for the purpose of gaming at Roulette.

(b) Each Roulette chip issued by a certificate holder must contain identifying characteristics that may appear in any location at least once on each face of the chip and shall be applied in a manner that ensures that each characteristic is clearly visible and remains a permanent part of the chip. The characteristics required under paragraphs (1) and (2) shall be applied in a manner so as to be visible to surveillance employees using the licensed facility's surveillance system. The

identifying characteristics of a Roulette chip, at a minimum, must include:

(1) The name, logo, or other approved identification of the certificate holder issuing the Roulette chip.

(2) A unique design, insert or symbol that will permit a set of Roulette chips being used at a particular Roulette table to be distinguished from the Roulette chips being used at every other Roulette table in the licensed facility.

(3) The word "Roulette."

(4) Color and design combinations, approved by the Bureau of Gaming Operations, so as to readily distinguish the Roulette chips of each player at a particular Roulette table from:

(i) The nonvalue chips of every other player at the same Roulette table.

(ii) The value chips issued by any certificate holder.

(c) Each Roulette chip issued by a certificate holder must contain an edge spot, which:

(1) Is applied in a manner which ensures that the edge spot:

(i) Is clearly visible on the edge and, to the extent required by the Bureau of Gaming Operations, on each face of the Roulette chip.

(ii) Remains a permanent part of the Roulette chip.

(2) Is created by using the colors approved for the face of the particular Roulette chip under subsection (b)(4) in combination with one or more other colors that provides a contrast with the color on the face of the Roulette chip and that enable the Roulette chip to be distinguished from the Roulette chips issued by any other certificate holder.

(3) Include a design, pattern or other feature approved by the Bureau of Gaming Operations that an individual with adequate training could readily use to identify, when viewing the Roulette chip through the surveillance system of the certificate holder, the player to whom the Roulette chip has been assigned when the Roulette chip is placed in a stack of gaming chips or in any other location where only the edge of the Roulette chip is visible; provided, however, that the design, pattern or feature created by the colors required under paragraph (2) is sufficient by itself to satisfy the requirements of this paragraph.

§ 603a.5 Roulette chips; permitted uses, inventory and impressment.

(a) Each Roulette chip shall be assigned to a particular Roulette table and be issued and used for gaming at that table only. All Roulette chips utilized at a particular Roulette table

must have the same design, insert or symbol as required by § 603a.4(b)(2) (relating to Roulette chips; physical characteristics). A certificate holder or any employee thereof may not allow a patron to remove a Roulette chip from the Roulette table at which it was issued.

(b) A patron at a Roulette table may not be issued or permitted to game with Roulette chips that are identical in color and design to any Roulette chip issued to any other patron at the same table. When a patron purchases Roulette chips, a Roulette chip of the same color and design shall be placed in a slot or receptacle attached to the outer rim of the roulette wheel or in another device or location approved by the Bureau of Gaming Operations. At that time, a marker button denoting the value of a stack of 20 Roulette chips of the same color and design shall be placed in the slot, receptacle or other device. For example, a marker button with 100 imprinted on it would be placed in the receptacle to designate that, during the patron's play on that occasion, the Roulette chips of that color and design are each worth \$5.

(c) An impressment of the Roulette chips assigned to each Roulette table shall be completed at least once every month as specified in the certificate holder's internal controls. The certificate holder shall record the results of the impressment in the chip inventory ledger required under § 603a.11 (relating

to receipt of gaming chips or plaques from a manufacturer or supplier; inventory, security, storage and destruction of chips and plaques) and perform the impressment as follows:

(1) A floorperson or above shall complete a Roulette Chip Impressment form to record missing or excess chips and deliver the form and any excess chips to the main bank or chip bank.

(2) Upon receipt of the Roulette Chip Impressment form, a main bank cashier or chip bank cashier shall, if appropriate, immediately prepare any chips needed to impress the table.

(3) The floorperson or above shall then, if applicable, deliver the Roulette chips needed to restore the impress to the appropriate Roulette table.

(d) The completed Roulette Chip Impressment form shall be maintained by the accounting department and contain, at a minimum, the following:

(1) The date and time of preparation.

(2) The design schematic of the chip including its primary color and the applicable table number.

(3) The signature of the floorperson or above who completes the Roulette Chip Impressment form and the impressment for the table.

(4) The signature of the main bank cashier or chip bank cashier who reviewed the Roulette Chip Impressment form and, if necessary, issued the chips to restore the impressment.

(e) Each certificate holder shall record in the chip inventory ledger required under § 603a.11 and submit to the Bureau of Gaming Operations, a monthly summary of the Roulette chip inventory for each Roulette table. This monthly summary must include, at a minimum, the following information for each Roulette chip color and design:

(1) The balance on hand at the beginning of the month.

(2) The number of Roulette chips distributed to the Roulette table during the month.

(3) The number of Roulette chips returned to inventory during the month.

(4) The balance on hand at the end of the month.

§ 603a.6. Tournament chips.

(a) If a certificate holder conducts table game tournaments, the tournaments shall be conducted using tournament chips.

(b) The identifying characteristics of a tournament chip, at a minimum, must include:

(1) The name, logo, or other approved identification of the certificate holder using the tournament chip.

(2) The word "Tournament."

(3) The denomination of the chip.

(4) The phrase "No Cash Value."

(5) Color or design combinations, approved by the Bureau of Gaming Operations, so as to readily distinguish the tournament chips from:

(i) The Roulette chips used for the play of Roulette at the licensed facility.

(ii) The value chips issued by any certificate holder.

(iii) Poker room rake chips.

(c) Tournament chips shall be stored in a secure area approved by the Bureau of Gaming Operations.

(d) An inventory of all tournament chips to be used in a tournament shall be conducted by the certificate holder prior to the start and after the completion of each tournament. A copy of the inventory report shall be submitted to the Bureau of Gaming Operations no later than 2 days following the conclusion of the tournament.

§ 603a.7. Poker rake chips.

(a) To facilitate the collection of the rake, a certificate holder may use Poker rake chips in the Poker room.

(b) Poker rake chips shall only be used by dealers and may only be substituted for value chips that have been collected as part of the rake prior to the rake being placed in the drop box.

(c) Unused Poker rake chips shall be kept by the dealer in the table inventory container.

(d) The denominations that may be used for Poker rake chips are \$2, \$3 or \$4.

(e) The identifying characteristics of a Poker rake chip, at a minimum, must include:

(1) The name, logo, or other approved identification of the certificate holder.

(2) The words "Poker Rake Chip."

(3) One of the following denominations: "\$2," "\$3" or "\$4."

(4) Color or design combinations, approved by the Bureau of Gaming Operations, to readily distinguish the Poker rake chips from:

(i) The Roulette chips used for the play of Roulette at the licensed facility.

(ii) The tournament chips used for tournament play at the licensed facility.

(iii) The value chips issued by any certificate holder.

§ 603a.8. Additional sets of gaming chips.

(a) Within 120 days of the commencement of table games at a licensed facility, the certificate holder shall also have at least one approved set of value chips that may be used as a

back-up for the \$25, \$100 and \$500 value chips in active use. Each back-up set of value chips maintained for use by a certificate holder must have secondary colors that are different from the secondary colors of the value chips in active use and may use a different shade of the primary color. All back-up sets of value chips must conform to the color and design requirements contained in this chapter.

(b) Each certificate holder shall have at least one reserve set of Roulette chips for each color utilized in the licensed facility with a design insert or symbol different from the Roulette chips comprising the primary sets. All back-up sets of Roulette chips must conform to the color and design requirements contained in this chapter.

(c) A certificate holder shall notify the Bureau of Gaming Operations within 24 hours of the discovery of counterfeit chips.

(d) The certificate holder shall remove a set of gaming chips in use from active play whenever:

(1) It is believed the licensed facility is taking on multiple counterfeit chips valued at \$25 or more.

(2) Any other impropriety or defect in the utilization of a set of chips makes removal of the chips in active use necessary.

(3) The Board or its executive director directs that a set of chips be removed from active use.

(e) An approved back-up set of value chips or a reserve set of Roulette chips shall be placed into active play whenever an active set is removed.

(f) Whenever a set of chips in active use are removed from play, the certificate holder shall immediately notify the Bureau of Gaming Operations of the removal and the reasons for the removal.

(g) Each set of gaming chips that the Bureau of Gaming Operations approves shall receive a unique and permanent alphabetical designation. This designation shall be assigned by the certificate holder during the design schematic approval process and shall be used for all inventory procedures required under § 603a.11 (relating to receipt of gaming chips or plaques from a manufacturer or supplier; inventory, security, storage and destruction of chips and plaques).

(h) If a certificate holder uses RFID chips for its value or Roulette chips, the certificate holder may request that the Board waive the requirements in subsection (a) or (b) by filing a petition in accordance with § 493a.4 (related to petitions generally). The petition, at a minimum, must include:

(1) A detailed description of the RFID technology and devices that will be used at the licensed facility.

(2) A detailed description of how the RFID chips and related equipment will be used in the licensed facility.

(3) A detailed explanation of how the use of the RFID chips and related equipment will reduce or eliminate the potential use of counterfeit value or Roulette chips.

§ 603a.9. Plaques; issuance and use, denominations and physical characteristics.

(a) Plaques issued by a certificate holder must be a solid, one-piece object constructed entirely of plastic or other substance approved by the Bureau of Gaming Operations and have at least two but no more than six smooth, plane surfaces. At least two of the plane surfaces, each to be known as a face, must be opposite and parallel to each other and identical in shape, which must be either a square, rectangle or ellipse. Other surfaces of a plaque shall be known collectively as the edge.

(b) Plaques may not be issued by a certificate holder or utilized in a licensed facility unless:

(1) The design specifications of the proposed plaque are submitted to and approved by the Bureau of Gaming Operations. The submission must include a detailed schematic depicting the actual size and, as appropriate, location of the following:

(i) Each face.

(ii) The edge.

(iii) Any colors, words, designs, graphics or security measures contained on the plaque including the minimum identifying characteristics listed in subsection (f).

(2) A sample plaque of each denomination to be used, manufactured in accordance with its approved design specifications, is made available to the Bureau of Gaming Operation for its inspection and approval at the certificate holder's licensed facility.

(3) A system of internal procedures and administrative and accounting controls, governing the distribution, redemption, receipt and inventory of plaques, by serial number, is submitted and approved as part of the certificate holder's internal controls.

(c) The face of a square plaque must have a surface area of no less than nine square inches. The face of a rectangular or elliptical plaque must be no smaller than three inches in length by two inches in width. In the case of an elliptical plaque, the length and width of the plaque shall be measured at its axes.

(d) A plaque issued by a certificate holder shall be designed and manufactured with sufficient graphics or other security measures to prevent, to the greatest extent possible, the counterfeiting of the plaque.

(e) A certificate holder may issue and use plaques in denominations of \$5,000 or \$10,000 and other denominations approved by the Bureau of Gaming Operations. Each plaque of a specific denomination utilized by a certificate holder must be in a shape and of a size that is identical to the shape and size of all other plaques of that denomination issued by the certificate holder. The size and shape of each denomination of plaque issued by a certificate holder must be readily distinguishable from the size and shape of every other denomination of plaque issued by the certificate holder.

(f) Each plaque issued by a certificate holder must contain identifying characteristics which shall appear at least once on each face of the plaque and shall be applied in a manner which ensures that each characteristic is clearly visible to surveillance employees using the licensed facility's surveillance system and remain a permanent part of the plaque. These characteristics, at a minimum, include:

(1) The denomination of the plaque, expressed in numbers of no less than three-eighths inch in height.

(2) The name, logo, or other approved identification of the certificate holder issuing the plaque.

(3) A unique serial number.

(g) A certificate holder may not issue, use or allow a patron to use in its licensed facility any plaque that it knows,

or reasonably should know, is materially different from the sample of that plaque approved by the Bureau of Gaming Operations.

§ 603a.10. Exchange and redemption of gaming chips and plaques.

(a) Wagering at table games in a licensed facility shall be conducted with gaming chips, or plaques.

(b) Value chips previously issued by a certificate holder, which are not in active use by that certificate holder, may not be used for wagering or any other purpose in a licensed facility and shall be redeemed only at the cashiers' cage or Poker room cage as provided for in subsection (h).

(c) Gaming chips or plaques shall be issued to a patron only at the request of the patron and may not be given as change in any transaction other than a gaming transaction. Gaming chips and plaques shall be issued to patrons by:

(1) Dealers at a banking or nonbanking table game.

(2) The Poker room cage or the Poker window cashier at the main cage.

(3) Chip runners to patrons seated at a poker table at which a game is in progress.

(d) Plaques and value chips shall be redeemed by patrons only at the cashiers' cage or Poker room cage.

(e) Except as provided in subsections (k) and (l), and as otherwise may be specifically approved by the Board, each

certificate holder shall redeem its gaming chips and plaques only from patrons and shall not knowingly redeem gaming chips and plaques from any non-patron source.

(f) Roulette chips shall be presented for redemption only at the Roulette table from which they were issued and may not be redeemed or exchanged at any other location within a licensed facility. When Roulette chips are presented for redemption, the dealer shall accept them in exchange for an equivalent amount of value chips which may then be used by the patron in gaming or redeemed in the same manner as any other value chip.

(g) A certificate holder shall have the discretion to permit, limit or prohibit the use of value chips in gaming at Roulette in accordance with its Rules Submission submitted under § 601a.2 (relating to table games Rules Submission), provided however, that when value chips are in use at Roulette, it shall be the responsibility of the certificate holder and its employees to keep accurate account of the wagers being made with value chips so that the wagers made by one player are not confused with the wagers made by another player at the table.

(h) Each gaming chip and plaque is solely evidence of a debt that the issuing certificate holder owes to the person legally in possession of the gaming chip or plaque, and shall remain the property of the issuing certificate holder. A certificate holder shall have the right at any time to demand

that a person in possession of a gaming chip or plaque surrender the gaming chip or plaque for redemption in accordance with subsection (i).

(i) A certificate holder shall redeem promptly its own genuine gaming chips and plaques presented by a patron in person, unless the gaming chips or plaques were obtained or are being used unlawfully. A certificate holder shall redeem its value chips or plaques by:

(1) Exchanging the value chips or plaques for an equivalent amount of cash.

(2) Upon request by a patron, exchanging the value chips or plaques for a check issued by the certificate holder in the amount of the value chips or plaques surrendered and dated the day of the redemption.

(j) Notwithstanding subsection (i), if a patron requests by mail to redeem value chips in any amount, a certificate holder may effectuate the redemption in accordance with internal controls approved by the Board which, at a minimum, must detail procedures for the issuance of a check from the certificate holder and the transfer of the surrendered value chips to the chip bank in a transaction supported by proper documentation.

(k) A certificate holder shall accept, exchange, use or redeem only gaming chips or plaques that the certificate holder has issued and may not knowingly accept, exchange, use or redeem

gaming chips or plaques, or objects purporting to be gaming chips or plaques, that have been issued by any other certificate holder.

(1) Notwithstanding subsection (k), a certificate holder may accept and redeem:

(1) Value chips issued by another certificate holder from a patron upon the patron's representation that the value chips had been purchased or received as payment in a gaming transaction from an employee of the certificate holder working on the premises of the certificate holder.

(2) Value chips issued by any other certificate holder from one of the certificate holder's employees who is authorized to receive gratuities, upon the employee's representation that the chips were received as gratuities in the normal course of his duties while on the premises of the certificate holder.

(m) Employees of a certificate holder may be authorized to receive value chips as personal gratuities. Additionally, cocktail servers and other employees who are serving food and beverage on the gaming floor from non-fixed locations may be authorized to receive value chips in exchange for food and beverage purchased and served to patrons on the gaming floor. Employees of a certificate holder who are authorized to receive value chips as personal gratuities may redeem the value chips at the cashiers' cage or at another secure location in the licensed

facility as approved by the Board. Value chips redeemed by employees at a non-cage employee redemption site shall be exchanged on a daily basis with the cashiers' cage in accordance with procedures approved by the Board.

(n) A certificate holder shall redeem promptly its own genuine value chips presented to it by any other legally operated certificate holder upon the representation that the value chips were received or accepted unknowingly, inadvertently or in error or were redeemed in accordance with the provisions of subsection (1). Each certificate holder shall submit to the Board for approval as part of the certificate holder's internal controls a system for the exchange, with other legally operated certificate holders, of value chips:

(1) In the certificate holder's possession that have been issued by any other legally operated certificate holder.

(2) The certificate holder has issued that are presented to it for redemption by any other legally operated certificate holder.

(o) Each certificate holder shall post, in a prominent place on the front of the cashiers' cage, any satellite cage and the Poker room cage, a sign that reads as follows: "Gaming chips or plaques issued by another licensed facility may not be used, exchanged or redeemed in this licensed facility."

§ 603a.11. Receipt of gaming chips or plaques from a manufacturer or supplier; inventory, security, storage and destruction of chips and plaques.

(a) When gaming chips or plaques are received from a manufacturer or supplier, the chips or plaques shall be unloaded under the supervision of at least two people, one of whom shall be a supervisor from the finance department and one employee from the security department, and transported to a secure area which is covered by the slot machine licensee's surveillance system. The chips or plaques shall then be opened and checked by at least two people, one of whom shall be a supervisor from the finance department and one employee from the security department. Any deviation between the invoice accompanying the gaming chips and plaques and the actual chips or plaques received or any defects found in the chips or plaques shall be reported promptly to the Bureau of Gaming Operations.

(b) After checking the gaming chips or plaques received, the certificate holder shall record, in a chip inventory ledger, the assigned alphabetical designation, the denomination of the value chips and plaques received, the number of each denomination, and where applicable the serial numbers, of the value chips and plaques received, the number and description of all Roulette chips received, the date of the receipt and the signatures of the individuals who checked the chips and plaques.

If the value chips or Roulette chips are not to be put into active use, the ledger must also identify the storage location.

(c) Gaming chips or plaques not in active use shall be stored in any of the following:

(1) A vault located in the main bank.

(2) Locked cabinets in the cashiers' cage.

(3) Other restricted storage area approved by the Bureau of Gaming Operations.

(d) Gaming chips or plaques may not be stored in the same storage area as dice, cards, Pai Gow tiles or any other gaming equipment.

(e) Whenever any gaming chips or plaques are taken from or returned to an approved storage area, at least two individuals, one of whom shall be a supervisor from the finance department and one employee from the security department, shall be present, and the following information shall be recorded in the chip inventory ledger together with the date and signatures of the individuals involved:

(1) The alphabetical designation and if applicable, any numeric designation.

(2) The number, and where applicable, the serial numbers and dollar amount for each denomination of value chip or plaque removed or returned.

(3) The number and description of the Roulette chips removed or returned.

(4) The specific storage area being entered.

(5) The reason for the entry into the storage area.

(f) At the end of each gaming day, a certificate holder shall compute and record the unredeemed liability for each denomination of value chip and plaque. The procedures to be utilized to compute the unredeemed liability shall be submitted as part of the certificate holder's internal controls to the Board for approval.

(g) At least once every month, as specified in the certificate holder's internal controls, each certificate holder shall inventory all sets of value chips, Roulette chips and plaques in its possession and shall record the result of the inventory in the chip inventory ledger. A physical inventory of value chips, Roulette chips and plaques not in active use shall only be required annually if the inventory procedures incorporate the sealing of the locked compartment containing the value chips, Roulette chips and plaques not in active use. The procedures to be utilized to inventory value chips, Roulette chips and plaques shall be submitted as part of the certificate holder's internal controls to the Board for approval.

(h) Prior to the destruction of gaming chips or plaques, the certificate holder shall notify the Bureau of Gaming

Operations, in writing, of the date and the location at which the destruction will be performed, the denomination, number, and where applicable, the serial number and amount of value chips or plaques to be destroyed, the description and number of Roulette chips to be destroyed and a detailed explanation of the method of destruction.

(i) Unless otherwise authorized by the Bureau of Gaming Operations, the destruction of gaming chips or plaques shall be carried out in the presence of at least two employees of the certificate holder, one of whom shall be from the finance department of the certificate holder and one of whom shall be from any other mandatory department of the certificate holder. The certificate holder shall maintain a written log of the names and license, permit or registration numbers of all employees involved in each destruction, as well as the names and addresses of all nonemployees involved. The certificate holder shall record in the chip inventory ledger the following:

(1) The denomination, quantity, total value and serial number, if applicable, of all value chips or plaques destroyed.

(2) The description and number of Roulette chips destroyed.

(3) The signatures of the individuals who carried out the destruction.

(4) The date and location where the destruction took place.

(j) A certificate holder shall ensure that at all times there is adequate security, as approved by the Bureau of Gaming Operations, for all gaming chips and plaques in the certificate holder's possession.

§ 603a.12. Dice; physical characteristics.

(a) Except as otherwise provided in subsection (b), each die used in the play of table games must:

(1) Be formed in the shape of a perfect cube and of a size no smaller than 0.750 of an inch on each side nor any larger than 0.775 of an inch on each side.

(2) Be transparent and made exclusively of cellulose except for the spots, name or logo of the certificate holder and serial number or letters contained thereon.

(3) Have the surface of each of its sides perfectly flat and the spots contained in each side flush with the area surrounding them.

(4) Have all edges and corners perfectly square and forming 90° angles.

(5) Have the texture and finish of each side exactly identical to the texture and finish of all other sides.

(6) Have its weight equally distributed throughout the cube with no side of the cube heavier or lighter than any other side of the cube.

(7) Have the six sides bearing white circular spots from one to six respectively with the diameter of each spot equal to the diameter of every other spot on the die.

(8) Have spots arranged so that:

(i) The side containing one spot is directly opposite the side containing six spots.

(ii) The side containing two spots is directly opposite the side containing five spots.

(iii) The side containing three spots is directly opposite the side containing four spots.

(9) Each spot shall be placed on the die by drilling into the surface of the cube and filling the drilled out portion with a compound which is equal in weight to the weight of the cellulose drilled out and which forms a permanent bond with the cellulose cube, and extend into the cube exactly the same distance as every other spot extends into the cube to an accuracy tolerance of .0004 of an inch.

(10) Have imprinted or impressed thereon a serial number or letters and the name or logo of the certificate holder in whose licensed facility the die is being used.

(b) Dice used in the table games of Pai Gow and Pai Gow Poker must comply with the requirements of subsection (a) except as follows:

(1) Each die must be formed in the shape of a perfect cube and of a size no smaller than .637 of an inch on each side nor any larger than .643 of an inch on each side.

(2) Instead of the name or logo of the certificate holder, a certificate holder may, with the approval of the Bureau of Gaming Operations, have an identifying mark imprinted or impressed on each die.

(3) The spots on each die do not have to be equal in diameter.

§ 603a.13. Dice; receipt, storage, inspection and removal from use.

(a) When dice for use in a licensed facility are received from a manufacturer or supplier, the dice shall, immediately following receipt, be unloaded under the supervision of at least two people, one of whom shall be an assistant table games shift manager or above and one employee from the security department, and transported to a secure area which is covered by the slot machine licensee's surveillance system. The boxes of dice shall then be inspected by an assistant table games shift manager or above and one employee from the security department to assure that the seals on each box are intact, unbroken and free from

tampering. Boxes that do not satisfy these criteria shall be inspected at this time to assure that the dice contained therein conform to the requirements of this chapter and there is no evidence of tampering. Boxes satisfying these criteria, together with boxes having unbroken, intact and untampered seals shall then be placed for storage in a storage area, the location and physical characteristics of which shall be approved by the Bureau of Gaming Operations.

(b) Dice which are to be distributed to gaming pits or tables for use in gaming shall be distributed from the approved storage area.

(c) The approved storage area must have two separate locks. The security department shall maintain one key and the table games department shall maintain the other key. No person employed by the table games department below an assistant table games shift manager in the organization hierarchy may have access to the table games department key.

(d) Immediately prior to the commencement of each gaming day and at such other times as may be necessary, an assistant table games shift manager or above, in the presence of a security department employee, shall remove the appropriate number of dice for that gaming day from the approved storage area.

(e) Envelopes and containers used in this section for dice preinspected at the pit stand or in the approved storage area and for those collected by the security department must be transparent.

(1) The envelopes or containers and the method used to seal them shall be designed or constructed so that any tampering is evident.

(2) The envelopes or containers and seals used shall be approved by the Bureau of Gaming Operations.

(f) Dice shall be inspected and distributed to the gaming tables in accordance with one of the following applicable alternatives:

(1) *Alternative No. 1.*

(i) The assistant table games shift manager or above and the security department employee who removed the dice from the approved storage area shall distribute sufficient dice directly to the pit manager or above in each pit, or place them in a locked compartment in the pit stand, the keys to which shall be in the possession of the pit manager or above.

(ii) Immediately upon opening a table for gaming, the pit manager or above shall distribute a set of dice to the table. At the time of receipt, a boxperson at each Craps table and the floorperson at each Pai Gow, Pai Gow Poker, Sic Bo or Mini-Craps table, in order to ensure that the dice are in a

condition to assure fair play and otherwise conform to the requirements of this chapter, shall, in the presence of the dealer, inspect the dice given to him with a micrometer or any other instrument approved by the Bureau of Gaming Operations which performs the same function, a balancing caliper, a steel set square and a magnet. These instruments shall be kept in a compartment at each Craps table or pit stand and shall be at all times readily available for use by the casino compliance representatives or other Board employees upon request. The inspection shall be performed on a flat surface which allows the dice inspection to be observed through the slot machine licensee's surveillance system and by any persons in the immediate vicinity of the table.

(iii) Following the inspection required by subparagraph (ii):

(A) For Craps, the boxperson shall, in the presence of a dealer, place the dice in a cup on the table for use in gaming.

(B) For Mini-Craps, the floorperson shall, in the presence of a dealer, place the dice in a cup on the table for use in gaming.

(C) For Sic Bo, the floorperson shall, in the presence of the dealer, place the required number of dice into the shaker and seal or lock the shaker. The floorperson

shall then secure the Sic Bo shaker to the table in the presence of the dealer who observed the inspection.

(D) For Pai Gow and Pai Gow Poker, the floorperson shall, in the presence of the dealer, place the dice in the Pai Gow shaker.

(iv) The pit manager or above shall place extra dice for the dice reserve in the pit stand. Dice in the pit stand shall be placed in a locked compartment, the keys to which shall be in the possession of the pit manager or above. No dice taken from the pit stand reserve may be used for actual gaming until the dice have been inspected in accordance with subparagraph (ii).

(2) *Alternative No. 2.*

(i) The assistant table games shift manager or above and the security department employee who removed the dice from the approved storage area shall distribute the dice directly to the following certificate holder's employees who will perform the inspection in each pit:

(A) For Craps and Mini-Craps, a boxperson or floorperson in the presence of another boxperson or floorperson, both of whom are assigned the responsibility of supervising the operation and conduct of a Craps or Mini-Craps game.

(B) For Sic Bo, Pai Gow and Pai Gow Poker, a floorperson, in the presence of another floorperson, both of

whom are assigned the responsibility of supervising the operation and conduct of Sic Bo, Pai Gow or Pai Gow Poker games.

(C) For storage of the dice for the dice reserve in the pit stand, to the pit manager or above.

(ii) To ensure that the dice are in a condition to assure fair play and otherwise conform to the requirements of this chapter, the dice shall be inspected by one of the individuals listed in subparagraph (i)(A) or (B) with a micrometer or other instrument approved by the Bureau of Gaming Operations which performs the same function, a balancing caliper, a steel set square and a magnet. These instruments shall be kept at the pit stand and shall be at all times readily available for use by the casino compliance representatives or other Board employees upon request. The inspection shall be performed on a flat surface which allows the dice inspection to be observed through the slot machine licensee's surveillance system and by any persons in the immediate vicinity of the pit stand.

(iii) After completion of the inspection, the dice shall be distributed as follows:

(A) For Craps and Mini-Craps, the boxperson or floorperson who inspected the dice shall, in the presence of the other boxperson or floorperson who observed the inspection, distribute the dice to the boxperson assigned at each Craps

table or to the floorperson assigned at each Mini-Craps table. The Craps boxperson or the Mini-Craps floorperson shall, in the presence of the dealer, place the dice in a cup on the table for use in gaming.

(B) For Sic Bo, the floorperson who inspected the dice shall, in the presence of the other floorperson who observed the inspection, place the required number of dice into the shaker and seal or lock the shaker. The floorperson shall then secure the Sic Bo shaker to the table in the presence of the other floorperson who observed the inspection.

(C) For Pai Gow and Pai Gow Poker, the floorperson who inspected the dice shall, in the presence of the other floorperson who observed the inspection, distribute the dice directly to the dealer at each Pai Gow table. The dealer shall immediately place the dice in the Pai Gow shaker.

(iv) The pit manager or above shall place extra sets of dice for the dice reserve in the pit stand, as follows:

(A) Dice in the pit stand shall be placed in a locked compartment, the keys to which shall be in the possession of the pit manager or above.

(B) Except as otherwise provided in subparagraph (v), dice taken from the reserve in the pit stand shall be reinspected by a floorperson or above in the presence

of another floorperson or above in accordance with the inspection procedures set forth in subparagraph (ii), prior to their use for actual gaming.

(v) Previously inspected reserve dice may be used for gaming without being reinspected if the dice are maintained in a locked compartment in the pit stand in accordance with the following procedures:

(A) For Craps and Mini-Craps, a set of five dice, after being inspected, shall be placed in a sealed envelope or container. A label that identifies the date of inspection and contains the signatures of those responsible for the inspection shall be attached to the envelope or container.

(B) For Sic Bo, three dice, after being inspected, shall be placed in a sealed envelope or container or sealed or locked in a Sic Bo shaker. A label or seal that identifies the date of inspection and contains the signatures of those responsible for the inspection shall, respectively, be attached to each envelope or container or placed over the area that allows access to open the Sic Bo shaker.

(C) For Pai Gow and Pai Gow Poker, a set of three dice, after being inspected, shall be placed in a sealed envelope or container. A label that identifies the date of inspection and contains the signatures of those responsible for the inspection shall be attached to each envelope or container.

(3) *Alternative No. 3.*

(i) The inspection of dice for all table games shall take place in the approved storage area, in the presence of a floorperson or above, the assistant table games shift manager or above and a security department employee.

(ii) Prior to starting the inspection of the dice, notice shall be provided to the certificate holder's surveillance department.

(iii) The dice shall be inspected by the floorperson or above, the assistant table games shift manager or above or both of these individuals, with a micrometer or any other instrument approved by the Bureau of Gaming Operations which performs the same function, a balancing caliper, a steel set square and a magnet to ensure that the dice are in a condition to assure fair play and otherwise conform to the Act and the rules of the Board. These instruments shall be maintained in the approved storage area and shall be at all times readily available for use by the casino compliance representatives or other Board employees upon request.

(iv) After completion of the inspection, the persons performing the inspection shall seal the dice as follows:

(A) For Craps and Mini-Craps, after each set of five dice are inspected, the dice shall be placed in a sealed

envelope or container. A label that identifies the date of the inspection and contains the signatures of those responsible for the inspection shall be attached to each envelope or container.

(B) For Sic Bo, after each set of dice are inspected, three dice shall be sealed or locked in a manual shaker. A seal that identifies the date of the inspection and contains the signatures of those responsible for the inspection shall then be placed over the area that allows access to open the shaker.

(C) For Pai Gow and Pai Gow Poker, after each set of three dice are inspected, the dice shall be placed in a sealed envelope, container or shaker. A label that identifies the date of the inspection and contains the signatures of those responsible for the inspection shall be attached to each envelope, container or shaker.

(D) Reserve dice may be placed in individual sealed envelopes or containers. A label that identifies the date of the inspection and contains the signatures of those responsible for the inspection shall be attached to each envelope or container.

(v) At the beginning of each gaming day and at other times as may be necessary, an assistant table games shift manager or above and a security department employee shall distribute the dice as follows:

(A) For Craps and Mini-Craps, the sealed envelopes or containers of dice shall be distributed to a pit manager or above in each Craps or Mini-Craps pit or placed in a locked compartment in the pit stand by an assistant table games shift manager or above. When the sealed dice are distributed to a Craps or Mini-Craps table, a boxperson at a Craps table or a floorperson at a Mini-Craps table, after assuring the seals are intact and free from tampering, shall open the sealed envelope or container, in the presence of a dealer, and place the dice in a cup on the table for use in gaming.

(B) For Sic Bo, the sealed manual shakers shall be distributed to the pit manager or above supervising the game or placed in a locked compartment in the pit stand. The pit manager or above, after assuring the seal on the shaker is intact and free from tampering shall then secure the manual Sic Bo shaker to the table in a manner approved by the Bureau of Gaming Operations.

(C) For Pai Gow and Pai Gow Poker, the sealed envelope or container shall be distributed to a pit manager or above in a Pai Gow pit or placed in a locked compartment in the pit stand. When the sealed dice are distributed to the Pai Gow or Pai Gow Poker table by the pit manager or above, a floorperson, after assuring the seal and envelopes or containers are intact and free from tampering,

shall open the sealed envelope or container, in the presence of the dealer, and place the dice in the Pai Gow shaker.

(vi) When an envelope or container or seal is damaged, broken or shows indication of tampering, the dice in the envelope, container or shaker shall not be used for gaming activity unless the dice are reinspected in accordance with paragraph (1) or (2).

(vii) The pit manager or above shall place extra dice for the dice reserve in the pit stand. Dice in the pit stand shall be placed in a locked compartment, the keys to which shall be in the possession of the pit manager or above.

(viii) A micrometer or another instrument approved by the Bureau of Gaming Operations which performs the same function, a balancing caliper, a steel set square and a magnet shall also be maintained in a locked compartment in each pit stand. These instruments shall be at all times readily available for use by the casino compliance representatives or other Board employees upon request.

(ix) The inspection of dice in the approved storage area in accordance with this alternative shall be performed on a flat surface which allows the dice inspection to be observed through the slot machine licensee's surveillance system.

(g) A certificate holder shall remove any dice at any time of the gaming day and file a Dice Discrepancy Report as required under subsection (h) if there is any indication of tampering, flaws or other defects that might affect the integrity or fairness of the game, or at the request of a casino compliance representative.

(h) At the end of each gaming day or at other times as may be necessary, a floorperson or above, other than the individual who originally inspected the dice, shall visually inspect each die that was used for play for evidence of tampering. Evidence of tampering discovered at this time or at any other time shall be immediately reported to the casino compliance representatives by the completion and delivery of a two-part Dice Discrepancy Report and the dice.

(1) Dice showing evidence of tampering shall be placed in a sealed envelope or container.

(i) A label shall be attached to each envelope or container which shall identify the table number, date and time the dice were removed and shall be signed by the person assigned to directly operate and conduct the game at that table and the floorperson assigned the responsibility for supervising the operation and conduct of the game.

(ii) A floorperson or above or a security department employee responsible for delivering the dice to the casino compliance representatives shall also sign the label.

(iii) The casino compliance representative receiving the dice shall sign the original and duplicate copy of the Dice Discrepancy Report and retain the original copy. The duplicate copy shall be returned to the pit and maintained in a secure place within the pit until collection by a security department employee.

(2) Other dice that were used for play shall be put into envelopes or containers at the end of the gaming day.

(i) A label shall be attached to each envelope or container which shall identify the table number, date and time the dice were removed and shall be signed by the person assigned to directly operate and conduct the game at that table and the floorperson assigned the responsibility for supervising the operation and conduct of the game.

(ii) The envelope or container shall be appropriately sealed and maintained within the pit until collection by a security department employee.

(i) Reserve dice in the locked compartment in a pit stand at the end of the gaming day may be:

(1) Collected and transported to the security department for cancellation or destruction.

(2) Returned to the approved storage area.

(3) Retained in the locked compartment in the pit stand.

(j) Reserve dice in the locked compartment in a pit stand at the end of the gaming day that are to be destroyed or cancelled shall be placed in a sealed envelope or container, with a label attached to each envelope or container which identifies the pit stand where the reserve dice were being stored, the date and time the dice were placed in the envelope or container and is signed by the pit manager or above.

(k) At the end of each gaming day or, in the alternative, at least once each gaming day [at the same time each day], as designated by the certificate holder and approved by the Bureau of Gaming Operations, and at other times as may be necessary, a security department employee shall collect and sign all envelopes or containers of used dice and reserve dice that are to be destroyed or cancelled and shall transport the dice to the security department for cancellation or destruction. The security department employee shall also collect duplicate copies of Dice Discrepancy Reports, if any.

(l) At the end of each gaming day or, in the alternative, at least once each gaming day [at the same time each day], as designated by the certificate holder and approved by the Bureau of Gaming Operations, and at other times as may be necessary, an

assistant table games shift manager or above may collect all reserve dice in a locked compartment in a pit stand. If collected, reserve dice shall be returned to the approved storage area; provided, however, that dice which have not been inspected and sealed in accordance with the requirements in subsection (f)(3) shall, prior to use for actual gaming, be inspected in accordance with the requirements in subsection (f)(1) or (2).

(m) If the reserve dice are not collected, all dice in the dice reserve shall be reinspected in accordance with one of the alternatives listed in subsection (f) prior to their use for gaming, except for those dice maintained in a locked compartment in accordance with subsection (f)(2)(v) or (3)(iv).

(n) Certificate holders shall submit to the Bureau of Gaming Operations for approval internal control procedures for:

(1) A dice inventory system which includes, at a minimum, records of the following:

(i) The number of three and five dice sticks, and the corresponding number of single die, received from a manufacturer or supplier.

(ii) The balance of three and five dice sticks, and the corresponding number of single die, on hand.

(iii) The number of three and five dice sticks removed from storage.

(iv) The number of three and five dice sticks returned to storage.

(v) The number of single die destroyed or canceled.

(vi) The date of each transaction.

(vii) The signatures of the individuals involved.

(2) A reconciliation on a daily basis of the number of three or five dice sticks distributed, the number of single die destroyed or cancelled, the number of three or five dice sticks returned to the approved storage area and, if any, the reserve three or five dice sticks in a locked compartment in a pit stand.

(3) A physical inventory of all dice at least once every 3 months.

(i) This inventory shall be performed by an individual with no incompatible functions and shall be verified to the balance of dice on hand required under paragraph (1)(i).

(ii) Discrepancies shall immediately be reported to the Bureau of Gaming Operations.

(o) Destruction or cancellation of dice, other than those retained for Board or certificate holder inspection, shall be completed within 72 hours of collection.

(1) Cancellation must occur by drilling a circular hole of at least 1/4 inch in diameter through the center of the die.

(2) Destruction must occur by shredding or crushing.

(3) The destruction or cancellation of dice must take place in a secure location in the licensed facility covered by the slot machine licensee's surveillance system, the physical characteristics of which shall be approved by the Bureau of Gaming Operations.

§ 603a.14. Sic Bo shaker security procedures.

(a) Manual Sic Bo shakers which have been filled with dice in accordance with § 603a.13(f)(3)(iv)(B) (relating to dice; receipt, storage, inspections and removal from use) may only be stored in a locked compartment in the approved storage area. Manual Sic Bo shakers which have not been filled with dice may be stored in a locked compartment in a pit stand. An automated Sic Bo dice shaker which has been filled with dice must be secured to the Sic Bo table at all times. An automated Sic Bo dice shaker which has not been filled with dice may be stored in a locked compartment in a pit stand.

(b) At the end of each gaming day a pit manager or above shall inspect all Sic Bo shakers that have been placed in use for gaming for evidence of tampering. Evidence of tampering discovered at this time shall be immediately reported to the

casino compliance representatives. At a minimum, the reports must include:

(1) The date and time when the tampering was discovered.

(2) The name and license or permit number of the individual discovering the tampering.

(3) The table number where the Sic Bo shaker was used.

(4) The name and license or permit number of the person assigned to directly operate and conduct the game at the Sic Bo table and the supervisor assigned the responsibility for supervising the operation and conduct of the game at the Sic Bo table.

§ 603a.15. Cards; physical characteristics.

(a) Cards used to play table games authorized under this subpart, must be in decks of 52 cards with each card identical in size and shape to every other card in the deck. Nothing in this section shall prohibit a manufacturer from manufacturing decks of cards with one or more jokers contained therein; provided, however, that the jokers may not be used by the certificate holder in the play of any game unless authorized by the rules of the game.

(b) Each deck must be composed of cards in four suits: diamonds, spades, clubs and hearts.

(c) Each suit shall be composed of 13 cards: ace, king, queen, jack, 10, 9, 8, 7, 6, 5, 4, 3, 2. The face of the ace, king, queen, jack and 10 may contain an additional marking, as approved by the Bureau of Gaming Operations, which will permit a dealer, prior to exposing his hole card at the game of Blackjack, to determine if the value of the hole card gives the dealer a Blackjack.

(d) The backs of each card in a deck must be identical and no card may contain any marking, symbol or design that will enable a person to know the identity of any element printed on the face of the card or that will in any way differentiate the back of the card from any other card in the deck.

(e) The backs of all cards in a deck shall be designed to diminish as far as possible the ability of any individual to place concealed markings thereon.

(f) The design placed on the backs of cards used by certificate holders must contain the name or logo of the certificate holder and shall be submitted to the Bureau of Gaming Operations for approval prior to use of the design on cards in gaming activity.

(g) Each deck of cards shall be packaged separately or in a set containing the number of decks authorized in this subpart and selected by a certificate holder for use in a particular table game. Each package of cards shall be sealed in a manner

approved by the Bureau of Gaming Operations to provide evidence of any tampering with the package. If multiple decks of cards are packaged and sealed in a set, the package must have a label that indicates or contain a window that reveals an adequate description of the contents of the package, including:

(1) The name of the certificate holder for which the cards were manufactured.

(2) The game for which the cards are to be used.

(3) The colors of the backs of the cards.

(4) The date that the cards were manufactured.

(5) The total number of cards in the set.

(h) No deck of cards packaged and sealed in a set may be separated from the set for independent use at a table game.

(i) The cards used by a certificate holder for Poker must be:

(1) Visually distinguishable from the cards used by that certificate holder to play other table games.

(2) Made of plastic.

(j) Each certificate holder which elects to offer the game of Poker shall be required to have and use on a daily basis at least four visually distinguishable card backings for the cards to be used at the game of Poker. These card backings may be distinguished by different logos, different colors or different design patterns.

§ 603a.16. Cards; receipt, storage, inspection and removal from use.

(a) When decks of cards are received for use in a licensed facility from a manufacturer or supplier, the cards shall, immediately following receipt, be unloaded under the supervision of at least two people, one of whom shall be an assistant table games shift manager or above and one employee from the security department, and transported to a secure area which is covered by the slot machine licensee's surveillance system. The boxes of decks of cards shall then be inspected by an assistant table games shift manager or above and one employee from the security department to assure that the seals on each box are intact, unbroken and free from tampering. Boxes that do not satisfy these criteria shall be inspected at this time to assure that the decks of cards contained therein conform to the requirements of this chapter and there is no evidence of tampering. Boxes satisfying these criteria, together with boxes having unbroken, intact and untampered seals shall then be placed for storage in a storage area, the location and physical characteristics of which shall be approved by the Bureau of Gaming Operations. A certificate holder may have separate cabinets or storage areas for decks of cards to be used at the game of Poker; provided, however, the location and physical characteristics of the

cabinets or separate storage areas shall be approved by the Bureau of Gaming Operations.

(b) Approved storage areas shall have two separate locks. The security department shall maintain one key and the table games department shall maintain the other key. No person employed by the table games department below an assistant table games shift manager in the organizational hierarchy shall have access to the table games department key for the approved storage areas and, if the certificate holder has a separate Poker storage area, no person below a Poker shift manager in the organizational hierarchy may have access to the table games department key to the Poker storage area.

(c) Except as provided in subsection (g), immediately prior to the commencement of each gaming day and at other times as may be necessary, an assistant table games shift manager or above, in the presence of a security department employee, shall remove the appropriate number of decks of cards for that gaming day from the approved storage area. The assistant table games shift manager or above and the security department employee who removed the decks shall distribute sufficient decks to the pit managers or above and, if applicable, to the Poker shift manager. The number of decks distributed must include extra decks that shall be placed in the pit stand for the card reserve. Decks of cards in the pit stand shall be placed in a

locked compartment, the keys to which shall be in the possession of the pit managers or above or the Poker shift manager or above.

(d) If the decks are to be inspected at open gaming tables in accordance with subsection (h), the pit manager or above shall distribute the decks to the dealer at each table or the Poker shift manager shall transport the decks to the Poker pit stand for subsequent distribution to the dealer at each Poker table either directly by the Poker shift manager or through the floorperson assigned to supervise the dealer. The distribution of the decks to the Poker tables must comply with § 637a.3 (relating to cards; number of decks).

(e) If the decks are to be preinspected and reshuffled at a closed gaming table as permitted under subsection (u), the pit manager or above or Poker shift manager shall deliver the decks to the dealer and the floorperson or above at the closed gaming table where the preinspection and reshuffling shall be performed.

(f) If the decks have already been preinspected, reshuffled, sealed in containers and placed in the card storage area as permitted under subsection (u)(8)(ii) or (v), the assistant table games shift manager or above and a security department employee shall transport the number of sealed containers of cards needed for that gaming day to the gaming

pits where the cards will be utilized and lock the containers in the pit stand. A record of the removal of the sealed containers of cards from the approved storage area and the distribution of sealed containers to the gaming pits shall be maintained by the security department in a manner approved by the Bureau of Gaming Operations.

(g) If the decks of cards to be used for Poker for that gaming day are removed from the Poker storage area, the Poker shift manager or above and a security department employee shall, prior to the commencement of each gaming day and at other times as may be necessary, remove the appropriate number of decks from the Poker storage area and distribute the decks in accordance with the provisions of subsection (d), (e) or (f). The number of decks distributed must include extra decks that shall be placed in the pit stand for the card reserve. Decks of cards in the pit stand shall be placed in a locked compartment, the keys to which shall be in the possession of the Poker shift manager or above.

(h) Except for decks of cards that are preinspected and reshuffled in accordance with subsection (u) or (v), each deck of cards shall be inspected by a dealer and the inspection verified by a floorperson or above prior to the use of the cards on a gaming table. The purpose of the inspection is to assure that the cards specified under § 603a.15 (relating to cards; physical characteristics) are actually contained in the deck and

that the back of each card is not flawed, scratched or marked in any way that might compromise the integrity or fairness of the game. At a minimum, the card inspection at an open gaming table must require:

(1) Each deck of cards to be sorted into sequence and into suit to verify that all cards are present.

(2) A visual inspection of the back of each card.

(i) If after inspecting the cards in accordance with subsection (h), the dealer finds that a card is unsuitable for use, a card is missing from the deck or an extra card is found, the following procedures shall be observed:

(1) A pit manager or above or a Poker shift manager shall bring a replacement deck of cards from the card reserve in the pit stand.

(2) The unsuitable deck shall be placed in a sealed envelope or container, identified by table number, date, and time and shall be signed by the dealer and floorperson assigned to that table or above.

(3) The pit manager or above or a Poker shift manager shall maintain the envelope or container in a secure place within the pit until collection by a security department employee.

(j) Envelopes and containers used to hold or transport cards collected by security must be:

(1) Transparent.

(2) Designed or constructed with seals so that any tampering is evident.

(3) Approved by the Bureau of Gaming Operations.

(k) If any cards in a deck appear to be damaged during the course of play, the dealer shall immediately notify a floorperson or above. If after inspection, the floorperson or above determines that the card is damaged and needs to be replaced, the floorperson shall notify the pit manager or above or the Poker shift manager.

(1) The pit manager or above or the Poker shift manager shall:

(i) Notify surveillance of a card change.

(ii) Bring a replacement deck of cards from the pit stand to replace the damaged card or cards.

(iii) Place the damaged card face up on the table and remove the matching card from the replacement deck and place it face up on the table.

(iv) Turn over both the damaged card and the replacement card to verify that the backs of the cards match.

(v) Place the replacement card in the discard rack.

(vi) Tear the damaged card down the center and place it face up in the replacement deck.

(vii) Return the replacement deck to the pit stand.

(2) Replacement decks of cards shall be collected at the end of each gaming day or, in the alternative, at least once each gaming day, as designated by the certificate holder in the certificate holder's internal controls, and at other times as may be required by this subpart.

(3) The replacement decks collected shall be placed in a sealed envelope or container. A label shall be attached to each envelope or container which identifies the deck as a replacement deck and shall be signed by the pit manager or above or the Poker shift manager.

(4) The pit manager or above or the Poker shift manager shall maintain the envelopes or containers in a secure place within the pit until collection by a security department employee.

(5) This section does not apply to cards showing indications of tampering, flaws, scratches, marks or other defects that might affect the integrity or fairness of the game.

(1) At the end of each gaming day or, in the alternative, at least once each gaming day, as designated by the certificate holder in the certificate holder's internal controls, and at other times as may be required by this subpart, a floorperson or

above shall collect all used decks of cards required to be removed from play.

(1) The decks of cards collected shall be placed in a sealed envelope or container. A label shall be attached to each envelope or container which identifies the table number, date and time the decks of cards were collected and shall be signed by the dealer and floorperson assigned to the table.

(2) The Poker shift manager or pit manager or above shall maintain the envelopes or containers in a secure place within the pit until collection by a security department employee.

(m) A certificate holder shall remove any deck of cards at any time during the day if there is any indication of tampering, flaws, scratches, marks or other defects that might affect the integrity or fairness of the game, or at the request of a casino compliance representative or other Board employee.

(n) Extra decks or packaged sets of multiple decks in the card reserve with broken seals shall be placed in a sealed envelope or container, with a label attached to each envelope or container that contains the number of decks or packaged sets of multiple decks, as applicable, included therein, the date and time the decks were placed in the envelope or container and the signature of the floorperson or above for decks used for Poker and the pit manager or above for decks used for all other games.

(o) At the end of each gaming day or, in the alternative, at least once each gaming day, as designated by the certificate holder in its internal controls, and at other times as may be necessary, a security department employee shall collect and sign all envelopes or containers with damaged decks of cards, decks of cards required to be removed that gaming day, and all extra decks in the card reserve with broken seals and shall return the envelopes or containers to the security department.

(p) At the end of each gaming day or, in the alternative, at least once each gaming day, as designated by the certificate holder in its internal controls, and at other times as may be necessary, an assistant table games shift manager or above may collect all extra decks with intact seals in the card reserve. If the certificate holder maintains a separate storage area for Poker cards, a Poker shift manager or above may collect all extra decks in the card reserve for the game of Poker. If collected, all sealed decks shall either be cancelled, destroyed or returned to the storage area.

(q) When the envelopes or containers of used cards and reserve cards with broken seals are returned to the security department, the cards shall be inspected for tampering, marks, alterations, missing or additional cards or anything that might indicate unfair play.

(1) For cards used in Blackjack, Spanish 21, Baccarat, Midibaccarat or Minibaccarat, the certificate holder shall inspect either:

(i) All decks used during the day.

(ii) A sample of decks selected at random or in accordance with an approved stratification plan, provided that the procedures for selecting the sample size and for assuring a proper selection of the sample have been submitted to and approved by the Bureau of Gaming Operations.

(2) The certificate holder shall also inspect:

(i) Any decks of cards that the Board requested the certificate holder to remove for the purpose of inspection.

(ii) Any decks of cards the certificate holder removed for indication of tampering.

(iii) All cards used for all banked table games other than the games listed in paragraph (1).

(iv) All cards used for Poker.

(3) The procedures for inspecting all decks required to be inspected under this subsection must, at a minimum, include:

(i) The sorting of cards sequentially by suit or utilizing a machine approved by the Bureau of Gaming Operations capable of reading the cards to determine whether any deck contains missing or additional cards.

(ii) The inspection of the backs with an ultraviolet light.

(iii) The inspection of the sides of the cards for crimps, bends, cuts or shaving.

(iv) The inspection of the front and back of all plastic cards for consistent shading and coloring.

(4) If during the inspection procedures required for cards used in Poker, one or more of the cards in a deck are determined to be unsuitable for continued use, those cards shall be placed in a sealed envelope or container and a two-part Card Discrepancy Report shall be completed in accordance with paragraph (8).

(5) Upon completion of the inspection procedures required in paragraph (2), each deck of cards used in Poker which is determined suitable for continued use shall be placed in sequential order, repackaged and returned to the approved or Poker storage area for subsequent use. The certificate holder shall develop internal control procedures for returning the repackaged cards to the storage area.

(6) An individual performing an inspection shall complete a work order form which shall detail the procedures performed and list the tables from which the cards were removed and the results of the inspection. The individual shall sign the form upon completion of the inspection procedures.

(7) The certificate holder shall submit the training procedures for the employees performing the inspections required under this subsection in its internal controls.

(8) Evidence of tampering, marks, alterations, missing or additional cards or anything that might indicate unfair play discovered during an inspection, or at any other time, shall be immediately reported to the casino compliance representatives by the completion and delivery of a two-part Card Discrepancy Report.

(i) The report must include the decks of cards which are the subject of the report.

(ii) The decks of cards shall be retained by the casino compliance representatives for further inspection.

(iii) The casino compliance representative receiving the cards shall sign the original and duplicate copy of the Card Discrepancy Report and retain the original. The duplicate copy shall be retained by the certificate holder.

(r) Certificate holders shall submit to the Bureau of Gaming Operations for approval internal control procedures for:

(1) A card inventory system, which includes, at a minimum, the records of the following:

(i) The balance of decks of cards on hand.

(ii) The decks of cards removed from storage.

(iii) The decks of cards returned to storage or received from a manufacturer or supplier.

(iv) The date of each transaction.

(v) The signatures of the individuals involved.

(2) A reconciliation, on a daily basis, of the decks of cards distributed, destroyed or cancelled, returned to the storage area, and, if any, the decks of cards in the card reserve.

(3) A physical inventory of all decks of cards at least once every 3 months.

(i) This inventory shall be performed by an individual with no incompatible functions and shall be verified to the balance of decks of cards on hand required in paragraph (1)(i).

(ii) Discrepancies shall immediately be reported to the Bureau of Gaming Operations.

(s) Decks of cards in an envelope or container that are inspected as required under subsection (q) and found to be without any indication of tampering, marks, alterations, missing or additional cards or anything that might indicate unfair play, with the exception of plastic cards used at Poker which are of sufficient quality for reuse, shall be destroyed or cancelled within 72 hours of collection. Cards submitted to the Board

shall be destroyed or cancelled within 72 hours of release from the Board.

(1) Destruction of cards must be by shredding.

(2) Cancellation of cards must be by drilling a circular hole of at least 1/4 of an inch in diameter through the center of each card in the deck.

(3) The destruction or cancellation of cards must take place in a secure location in the licensed facility covered by the slot machine licensee's surveillance system, the physical characteristics of which shall be approved by the Bureau of Gaming Operations.

(t) If a deck of plastic cards has been reused 12 or more times and the deck has been determined to be suitable for reuse by the individual performing the inspection procedures required under subsection (q)(3), before the deck shall be reused at a Poker table, the deck shall be inspected by a Poker shift manager or floorperson. A satisfactory inspection shall be documented by the Poker shift manager or floorperson. If the Poker shift manager or floorperson determines that the deck may not be reused, the deck shall be placed in a sealed envelope or container, with a label attached which identifies the date and time the deck was placed in the envelope or container and shall be signed by the Poker shift manager or floorperson. At the end of the gaming day or at such other times as may be necessary,

the envelope or container shall be collected by a security department employee and be returned to the security department for destruction or cancellation in accordance with subsection (s).

(u) If a certificate holder elects to preinspect and reshuffle cards at a closed gaming table prior to the delivery of the cards to an open gaming table, the procedures in this subsection shall be performed by a dealer and supervised by a floorperson or above with no concurrent supervisory responsibility for open gaming tables. A schedule of the proposed time and location for the preinspection and reshuffling shall be provided to the casino compliance representatives at least 24 hours prior to commencement of the process. The procedures required by paragraphs (1) - (7) shall be recorded by the surveillance department and each recording shall be retained by the certificate holder for at least 7 days.

(1) Upon receipt of the decks of cards in accordance with subsection (e), the dealer shall perform the procedures in paragraphs (2) - (7) independently for each batch of cards that will be sealed in a container in accordance with paragraph (7), with the number of decks of cards in each batch being equal to the number of decks of cards required for the table game in which the decks are intended to be used.

(2) The dealer shall visually inspect the back of each card to assure that it is not flawed, scratched or marked in any way that might compromise the integrity or fairness of the game.

(3) The dealer shall then, either by hand or by using a machine approved by the Bureau of Gaming Laboratory Operations, inspect the front of each card to insure that all cards are present and that there are no extra cards in the deck.

(4) If after inspection, a card is determined to be unsuitable for use, or the deck is missing a card or an extra card is found, the following procedures shall be observed:

(i) The deck containing the unsuitable, missing or extra card shall be placed in a sealed envelope or container which shall be identified by table number, date, and time the deck of cards was placed in the envelope or container and signed by the dealer and floorperson or above performing the preinspection and reshuffle.

(ii) The sealed envelope or container containing the deck containing the unsuitable, missing or extra card shall be maintained by the floorperson or above until collection by a security department employee at the conclusion of the preinspection and reshuffling procedure.

(5) The dealer shall then shuffle the cards by hand or by using an automated card shuffling device.

(6) Upon completion of the preinspection and
preshuffling process of the cards in the batch, the dealer and
floorperson or above shall complete a two-part
Preshuffled/Preinspected Form or other documentation approved by
the Bureau of Gaming Operations, which shall, at a minimum,
includes:

(i) The time and date the
Preshuffled/Preinspected Form was prepared.

(ii) The number of decks in the batch.

(iii) The table games at which the cards will be
utilized.

(iv) The signature of the dealer who preinspected
and preshuffled the cards, certifying that the cards were
preinspected and preshuffled in accordance with this subsection.

(v) The signature of the floorperson or above who
witnessed and verified the preinspection and preshuffling.

(vi) The time, date and gaming table to which the
sealed container of cards is subsequently delivered.

(vii) The signature of the floorperson or above
who delivered the sealed container of cards to the gaming table
in accordance with paragraph (9).

(7) The dealer shall then place the preinspected and
preshuffled batch of cards, together with the
Preshuffled/Preinspected Form or other documentation, in a clear

container that conforms to the requirements of subsection (j) and seal the container with a prenumbered label unique to the container. Procedures for the maintenance and security of unused seals, and the distribution, return and reconciliation of seals used on containers holding preinspected and reshuffled cards shall be included in the certificate holder's internal controls.

(8) The sealed containers of cards shall be transported by either:

(i) A pit manager or above or Poker shift manager to the gaming pit of the gaming tables where the cards will be utilized and locked in the pit stand in accordance with subsection (c).

(ii) An assistant table games shift manager or above and a security department employee to the approved storage area or Poker storage area where the cards shall be placed back into the card inventory and segregated from cards that have not been preinspected and reshuffled. A record of the transport of the sealed containers of cards to the approved storage area shall be maintained by the security department in a manner approved by the Bureau of Gaming Operations.

(9) When the preinspected and reshuffled cards are needed for play, each container of cards shall be delivered by a floorperson or above to an open gaming table. Upon delivery, the floorperson or above shall unseal the container, place the decks

of cards on the gaming table in front of the dealer, complete and sign the Preshuffled/Preinspected Form, drop the original Preshuffled/Preinspected Form in a locked box in the gaming pit and forward the copy of the Preshuffled/Preinspected Form to the security department.

(10) The dealer at the gaming table shall then cut the cards in the manner prescribed by the rules governing the particular table game.

(v) A certificate holder may use preinspected and preshuffled decks or batches of decks obtained from a licensed manufacturer or supplier in the same manner as decks or batches of decks that are preinspected and preshuffled under subsection (u) if the licensed manufacturer or supplier has been approved to provide preinspected and preshuffled decks or batches of decks by the Bureau of Gaming Operations.

§ 603a.17. Dealing shoes; automated card shuffling devices.

(a) The following words and terms when used in this section shall have the following meanings:

Base plate - The interior shelf of the dealing shoe on which the cards rest.

Face plate - The front wall of the dealing shoe against which the next card to be dealt rests and which typically contains a cutout.

(b) Each manual dealing shoe shall be designed and constructed to maintain the integrity of the game at which the shoe is used and include, at a minimum, the following features:

(1) At least the first 4 inches of the base plate must be white.

(2) The sides of the shoe below the base plate must:

(i) Be transparent, have a transparent sealed cutout or be otherwise constructed to prevent any object from being placed into or removed from the portion of the dealing shoe below the base plate.

(ii) Permit the inspection of this portion of the shoe.

(3) A stop underneath the top of the face plate that precludes the next card to be dealt from being moved upwards for more than 1/8 inch distance.

(c) For a dealing shoe used in Blackjack, the dealing shoe, in addition to meeting the requirements of subsection (b), must have a mark on the side of the shoe that enables the dealer, after aligning the stack of cards against the shoe in accordance with § 633a.6(e) (relating to shuffle and cut of the cards), to insert the cover card in the stack so that approximately one quarter of the stack is behind the cover card.

(d) For a dealing shoe used in Minibaccarat, Midibaccarat or Baccarat, the dealing shoe, in addition to meeting the

requirements of subsection (b), must also meet the following specifications:

(1) Have a removable lid that is opaque from the point where it meets the face plate to a point at least four inches from the face plate.

(2) The sides and back above the base plate must be opaque.

(3) Have a device within the shoe, which when engaged, prevents the cards from moving backward in the shoe.

(e) A Pai Gow poker dealing shoe, in addition to meeting the requirements of subsection (b), may also contain a device approved by the Bureau of Gaming Operations on the front of the face plate that precludes the players from viewing the next card to be dealt.

(f) An automated card shuffling device may be utilized, in addition to a manual or automated dealing shoe, if the automated card shuffling device has been approved by the Bureau of Gaming Laboratory Operations and the procedures for shuffling and dealing the cards using the automated card shuffling device are submitted and approved as part of the certificate holder's Rules Submission under § 601a.2 (relating to table games Rules Submissions).

(g) An automated shuffling device must meet a 95% confidence level using a standard chi-squared test for goodness of fit.

(h) An automated card shuffling device may not provide any information that can be used to aid in the projecting of the outcome of a game, tracking of the cards played and cards remaining to be played, analyzing the probability of the occurrence of an event relating to a game, or analyzing the strategy for playing or betting to be used in a game.

(i) Dealing shoes and automated card shuffling devices in the licensed facility shall be inspected at the beginning of each gaming day by the floorperson assigned to the table prior to cards being placed in them. The purpose of this inspection shall be to assure that there has been no tampering with the shoe or automated card shuffling device.

§ 603a.18. Pai Gow tiles; receipt, storage, inspection and removal from use.

(a) When sets of tiles to be used at Pai Gow are received from a manufacturer or supplier, the tiles must, immediately following receipt, be unloaded under the supervision of at least two people, one of whom shall be an assistant table games shift manager or above and one employee from the security department, and transported to a secure area which is covered by the slot machine licensee's surveillance system. The boxes of tiles shall

then be inspected by the assistant table games shift manager or above and one employee from the security department to assure that the seals on each package are intact, unbroken and free from tampering. Packages that do not satisfy these criteria shall be inspected at this time to assure that the tiles conform to the requirements of this chapter and there is no evidence of tampering. Packages satisfying these criteria, together with packages having unbroken, intact and untampered seals shall then be placed for storage in a storage area, the location and physical characteristics of which shall be approved by the Bureau of gaming Operations.

(b) Sets of tiles which are to be distributed to gaming pits or tables for use in gaming shall be distributed from the approved storage area.

(c) The approved storage area must have two separate locks. The security department shall maintain one key and the table games department shall maintain the other key. No person employed by the table games department below an assistant table games shift manager in the organization hierarchy may have access to the table games department key.

(d) Immediately prior to the commencement of each gaming day and at other times as may be necessary, an assistant table games shift manager or above, in the presence of a security

department employee, shall remove the appropriate number of sets of tiles for that gaming day from the approved storage area.

(e) Envelopes and containers used to hold or transport tiles must be transparent.

(1) The envelopes or containers and the method used to seal the envelopes or containers shall be designed or constructed so that any tampering is evident.

(2) The envelopes or containers and seals shall be approved by the Bureau of Gaming Operations.

(f) The assistant table games shift manager or above shall distribute sufficient sets of tiles to the pit manager or above in each Pai Gow pit.

(1) The pit manager or above shall then distribute the sets of tiles to the dealer at each Pai Gow table, and shall place extra sets of tiles in the reserve in the pit stand.

(2) Sets of tiles in the reserve shall be placed in a locked compartment in the pit stand, keys to which shall be in the possession of the pit manager or above.

(g) If during the course of play any damaged tile is detected, the dealer or a floorperson shall immediately notify the pit manager or above. The pit manager or above shall bring a substitute set of tiles to the table from the reserve in the pit stand to replace the entire set of tiles.

(1) The set of damaged tiles shall be placed in a sealed envelope or container, identified by table number, date and time the tiles were placed in the sealed envelope or container and shall be signed by the dealer and the floorperson responsible for supervising the table or the pit manager or above.

(2) The pit manager or above shall maintain the envelope or container in a secure place within the pit until collection by a security department employee.

(h) The floorperson responsible for supervising the table or the pit manager or above shall collect used tiles which shall be placed in a sealed envelope or container.

(1) A label shall be attached to each envelope or container which shall identify the table number, date and time the tiles were placed in the envelope or container and shall be signed by the dealer and the floorperson responsible for supervising the table or the pit manager or above.

(2) The pit manager or above shall maintain the envelopes or containers in a secure place within the pit until collection by a security department employee.

(i) A certificate holder shall remove any tiles at any time of the gaming day if there is any indication of tampering, flaws, scratches, marks or other defects that might affect the

integrity or fairness of the game, or at the request of a casino compliance representative or other Board employee.

(1) A label shall be attached to each envelope or container which shall identify the table number, date and time the tiles were placed in the envelope or container and shall be signed by the dealer and the floorperson responsible for supervising the table or the pit manager or above.

(2) The pit manager or above shall maintain the envelopes or containers in a secure place within the pit until collection by a security department employee.

(j) Extra sets of tiles in the reserve which have been opened shall be placed in a sealed envelope or container, with a label attached to each envelope or container which identifies the date and time the tiles were placed in the envelope or container and is signed by the pit manager or above.

(k) At the end of each gaming day or at such other times as may be necessary, a security department employee shall collect and sign all envelopes or containers with damaged tiles, tiles used during the gaming day, and all extra tiles in the reserve which have been opened, and shall return the envelopes or containers to the security department.

(l) At the end of each gaming day or at such other times as may be necessary, an assistant table games shift manager may collect all extra sets of tiles in the reserve which have not

been opened. If collected, all unopened sets of tiles shall either be cancelled or destroyed or returned to the approved storage area.

(m) Envelopes or containers of used tiles and reserve sets of tiles which have been opened that are returned to the security department, shall be inspected for tampering, marks, alterations, missing or additional tiles or anything that might indicate unfair play.

(1) The procedures for inspecting sets of tiles must, at a minimum, include the following:

(i) The sorting of tiles by pairs.

(ii) The visual inspection of the sides and back of each tile for tampering, markings or alterations.

(iii) The inspection of the sides and back of each tile with an ultra-violet light.

(2) The individual performing the inspection required by this subsection shall complete a work order form which:

(i) Details the procedures performed.

(ii) Lists the table from which the tiles were removed.

(iii) States the results of the inspection.

(iv) Contains the signature of the individual who conducted the inspection.

(3) Evidence of tampering, marks, alterations, missing or additional tiles or anything that might indicate unfair play discovered during the inspection, or at any other time, shall be immediately reported to the casino compliance representatives by the completion and delivery of a two-part Tile Discrepancy Report.

(4) The two-part report shall be delivered to the casino compliance representatives along with the tiles. The tiles shall be retained for further inspection by the Board.

(5) The casino compliance representative receiving the tiles shall sign the original and duplicate copies of the report and shall retain the original copy. The duplicate copy shall be retained by the certificate holder.

(n) If after completing the inspection procedures required in subsection (m), it is determined that a complete set of 32 tiles removed from a gaming table is free from tampering, markings or alterations, the set may be returned to the Pai Gow storage area for subsequent gaming use in accordance with procedures approved by the Bureau of Gaming Operations. In no event may individual tiles from different sets be used to make a complete set for subsequent gaming.

(o) Certificate holders shall submit to the Board for approval, internal control procedures for:

(1) An inventory system which includes records of at least the following:

- (i) The balance of sets of tiles on hand.
- (ii) The sets of tiles removed from storage.
- (iii) The sets of tiles returned to storage or received from a manufacturer or supplier.
- (iv) The date of each transaction.
- (v) The signatures of the individuals involved.

(2) A reconciliation on a daily basis of:

- (i) The sets of tiles distributed.
- (ii) The sets of tiles destroyed or cancelled.
- (iii) The sets of tiles returned to the approved storage area.
- (iv) The sets of tiles in the tile reserve in a pit stand.

(3) A physical inventory of the sets of tiles at least once every 3 months.

(i) The inventory shall be performed by an individual with no incompatible functions and shall be verified to the balance of the sets of tiles on hand required in paragraph (1)(i).

(ii) Discrepancies shall immediately be reported to the Bureau of Gaming Operations.

(p) Destruction or cancellation of tiles other than those retained for Board inspection, shall be completed within 72 hours of collection. The method of destruction or cancellation shall be approved by the Bureau of Gaming Operations. The destruction or cancellation of tiles shall take place in a secure location in the licensed facility covered by the slot machine licensee's surveillance system, the physical characteristics of which shall be approved by the Bureau of Gaming Operations.

**TRANSMITTAL SHEET FOR REGULATIONS SUBJECT TO THE
REGULATORY REVIEW ACT**

I.D. NUMBER: 125-137

DATE: 12/21/10

SUBJECT: Subpart K, Chapter 603a

AGENCY: Pennsylvania Gaming Control Board (PGCB)

TYPE OF REGULATION

- Proposed Regulation
- Final-Form Regulation
- Final Regulation with Notice of Proposed Rulemaking Omitted
- 120-day Emergency Certification of the Attorney General
- 120-day Emergency Certification of the Governor
- Delivery of Tolled Regulation
 - a. With Revisions
 - b. Without Revisions

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FILING OF REGULATION

<u>DATE</u>	<u>SIGNATURE</u>	<u>DESIGNATION</u>
1. _____	_____ Senator	Senate Community, Economic & Recreational Development
2. _____	_____ Senator	Senate Community, Economic & Recreational Development
3. _____	_____ Representative	House Gaming Oversight
4. _____	_____ Representative	House Gaming Oversight
5. <u>12/21/10</u>	<u>K Cooper</u>	Independent Regulatory Review Commission
6. _____	_____	Attorney General
7. <u>12/21/2010</u>	<u>Maya Garcia</u>	Legislative Reference Bureau